

AIM PHOTONICS SUMMER ACADEMY

Privacy Statement

Introduction

This Privacy Statement explains how the AIM Photonics Summer Academy at MIT processes personal information about you.

What personal information we collect

We collect, use, store and transfer different kinds of personal information about you, which we have grouped together as follows:

- Biographic information – name, address, phone number, email address
- Employment history – employer, address, and job title
- Educational background and proficiency level
- Dietary restrictions

How we collect personal information about you

The personal information we collect and process is obtained directly from you.

How we use your personal information

We collect, use and process your personal information (1) to process transactions requested by you and meet our contractual obligations and (2) to facilitate MIT's legitimate interests.

If you have concerns about any of these purposes, or how we communicate with you, please contact us at jdiop@mit.edu. We will always respect a request by you to stop processing your personal information (subject to our legal obligations).

When we share your personal information

We do not share your information with any third parties.

How your information is stored and secured

MIT uses risk-assessed administrative, technical and physical security measures to protect your personal information.

How long we keep your personal information

We consider our relationship with the AIM Photonics Academy community to be lifelong. This means that we will maintain a record for you until such time as you tell us that you no longer wish us to keep in touch. After such time, we will retain a core set of information for MIT's legitimate purposes, such as archival, scientific and historical research and for the defense of potential legal claims.

Rights for Individuals in the European Economic Area

You have the right in certain circumstances to (1) access your personal information; (2) to correct or erase information; (3) restrict processing; and (4) object to communications, direct marketing, or profiling. To the extent applicable, the EU's General Data Protection Regulation provides further information about your rights. You also have the right to lodge complaints with your national or regional data protection authority.

If you are inclined to exercise these rights, we request an opportunity to discuss with you any concerns you may have. To protect the personal information we hold, we may also request further information to

verify your identify when exercising these rights. Upon a request to erase information, we will maintain a core set of personal data to ensure we do not contact you inadvertently in the future, as well as any information necessary for MIT archival purposes. We may also need to retain some financial information for legal purposes, including US IRS compliance. In the event of an actual or threatened legal claim, we may retain your information for purposes of establishing, defending against or exercising our rights with respect to such claim.

By providing information directly to MIT, you consent to the transfer of your personal information outside of the European Economic Area to the United States. You understand that the current laws and regulations of the United States may not provide the same level of protection as the data and privacy laws and regulations of the EEA.

Additional Information

We may change this Privacy Statement from time to time. If we make any significant changes in the way we treat your personal information we will make this clear on our website or by contacting you directly.

The controller for your personal information is MIT. We can be contacted at dataprotection@mit.edu.

MIT's EU Representative can be contacted via MIT Press London 1 Duchess Street, London W1S 6AN.

This policy was last updated in July 2018.